



## **Kingdom Builders (KB) Team Launch – Timeline & Action Items (SUGGESTED)**

---

**Month 1:** Determine Lane Staff (responsible for content of the individual lane reports)

- Projects Lane - Executive Pastor
- Next Generation Lane - Students Pastor
- Local Missions Lane - Missions Pastor
- National Missions Lane - Missions Pastor
- Global Missions Lanes - Missions Pastor

Announce KB Team initiative at Staff Meeting so staff is aware

Generate list (methodology in strategic plan) of potential KB Team members

Creative to design KB Team Logo/concept for review/approval

Select/Finalize Prayer Team to cover the KB Team

Finalize list of potential KB Team members

Create invites for Launch Event (save-the-dates email and invites sent to print)

Draft web page ready to publish (go live by Launch Event)

KB Lane Staff begin crafting Lane Reports (KB Leader should review)

Email Launch Event “Save-The-Date”

**Month 2:** Select/Meet with Staff Event Team to align on KB Launch Event expectations/execution and volunteer needs

Mail KB Launch Event invitations with RSVP

Initial KB Lane Reports to KB Support Team for review (7-10 days out)

Your KB church page on [www.yourchurch.com](http://www.yourchurch.com) goes live

**KB Launch Event Dinner – 90-120 minutes max.**

Initial KB Lane Reports sent via email server (next weekday following Launch)

Send first KB Team Weekly Devotional (recommend every Tuesday @ 6am)